

360-Degree Review – management performance and skills assessment tool based on input from supervisor, peers, direct reports and others

ABE – Adult Basic Education

Academic Appeals Board – mechanism to resolve grade disputes

ACE – Adult Continuing Education

ACR – Advising and Career Resources

ACT – American Collegiate Testing; placement testing service

AFT – American Federation of Teachers union

AQIP Constellation – online survey used in the Vital Focus process

AQIP Project #3 – Market Research

Assessment Center – student placement test center

ASSET – Assessment of Skills for Successful Entry and Transfer; placement testing service

Avocational – non-academic courses for self-improvement

BAAD – Business and Applied Arts Division

BICS – Business and Industry Contract Services

Career Pathways – support service for dislocated workers

CAS – Council on the Advancement of Standards

CATS – Classroom Assessment Techniques

CCSSE – Community College Survey of Student Engagement

CETL – Center for Excellence in Teaching and Learning

Clarion – student-published school newspaper

Cohort – a group of students categorized by common criteria for research and data-gathering purposes

College Council – the operations and planning team of the College

College Scorecard – Board monitored institutional performance measures

Conflict Management – proactive student conflict resolution process

Connections Program – dual admissions program between the University of Wisconsin-Madison and MATC

Convocation – all staff learning and professional development opportunity offered biannually

Core Abilities – general learning outcomes

Covey – staff development opportunity based on Stephen Covey's seven habits

CQI – Continuous Quality Improvement

CWS – College Work Study; a source of student federal financial funding

DACUM – Developing A Curriculum

District Board – nine-member governing board of the College responsible for establishing local governing policy, approving the College's budget, and establishing property tax levy

Diversity Scorecard – tool to determine equity in student outcomes

DMAIC – Define, Measure, Analyze, Improve, Control; five-step process improvement strategy in six sigma terms

DRS – Disability Resource Services

ECPC – Educational, Career and Planning Center

EH&S – Environment, Health and Safety

EMT – Emergency Medical Technician

Environmental Scan – quarterly publication that provides information for the college planning process

ESL – English as a Second Language

eTech – online learning consortium of WTCS colleges

FTE – Full-time Equivalent Student; number of eligible credits taken in a year by the student body divided by 30

Heart of Teaching – staff development opportunity for faculty

HHPS – Health, Human and Protective Services

Innovation Grants – grants funded to members of the college community by the MATC Foundation to nurture innovation

ITV – Interactive Television; alternative instructional delivery method used to connect MATC with its regional campuses

Judiciary Review Board – board of disciplinary conduct

LASSI – Learning and Study Strategy Inventory

Leadership Council – administrative professional development quarterly meeting

Leadership Pathways – individual leadership development opportunity for all employees

Learner Success Program – a program focused on student success and persistence

Learning Symposium – monthly convergence of administrators from Student Development and Success, Outreach Learning, and Learning Programs for collaborating on learning college outcomes

Learning to Learn Camp – week-long pre-college success program

LSQIP – Learning Systems Quality Improvement Process

MAAP – Mandatory Assessment, Advising and Placement

MATC – Madison Area Technical College

MATC website – www.matcmadison.edu

MSS – Multicultural Student Services

PACE – Personal Assessment of the College Environment; survey instrument used to determine employee satisfaction

PeopleSoft – enterprise software system

Phi Theta Kappa – student honor society for two-year colleges

PSR office – Prospective Student Relations office

PSRP – Paraprofessional and School Related Personnel; includes technical and clerical support employees

RDS – Reporting Database System

RFA – Request for Action

SACE – Student Assessment of the College Environment; survey conducted by Noel-Levitz to determine student satisfaction with the College

School to Career – program dedicated to the articulation of high school and college credit

SDS – Student Development and Success

SII – Strengths, Improvements and Insights; an assessment tool

Six Sigma – reduce variation to achieve very small standard deviations so that almost all of your products or services meet or exceed customer expectations

Southwest Consortium – consortium of three Wisconsin Technical colleges that joined to purchase and implement PeopleSoft

SSI – Student Satisfaction Inventory; survey conducted by Noel-Levitz to determine student satisfaction with the College

Student Daze – first semester experience activity

TIS – Transfer Information System; website with transfer information on all colleges within Wisconsin

Traditional Students – full-time students between the ages of 18-22 who have matriculated from high school

Under-prepared Students – students who are not academically or affectively prepared to succeed in college-level courses

Vanguard – League for Innovation Learning College Project-selected institutions serving as incubators and catalysts for the Learning College concept

WIDS – Worldwide Instructional Design System; tool used for curriculum design

Work Teams website – a site for communicating the on-going progress of work teams
<http://matcmadison.edu/malc/employee/officeofpresident/workteams/>

WTCS – Wisconsin Technical College System

WTCS Scorecard – online program performance comparison among the technical colleges