



Madison College

New Student Account Creation Form

Complete this form to establish an account if you have never previously taken classes or applied to a program/certificate at Madison College. This form must be presented in-person with a photo ID to Truax Enrollment Services or any regional or metro campus office. Students may also email this form to EnrollmentServices@madisoncollege.edu along with a copy of photo ID.

Personal Information

Full Name: _____
First Last Middle Former last name(s) (if applicable)

Date of Birth (mm/dd/yy): _____ Social Security Number (optional): _____
Social Security Numbers are used for record keeping and statistical purposes and are kept in strict confidence. See page 2 for complete information and Privacy Statement.

Email Address (required): _____

Mailing Address: _____
Country Street Number or PO Box Apt or Unit # City State Zip

Phone: Mobile Landline () _____ Secondary Phone: Mobile Landline () _____

I am a legal resident of: _____
Country State County Municipality School District

Education History

What will be your highest credential completed when you start Madison College?

- | | | | |
|--|---|---|---|
| <input type="checkbox"/> 1 Year Diploma | <input type="checkbox"/> 2 Year Diploma | <input type="checkbox"/> Associate Degree | <input type="checkbox"/> Associate plus addl Credential |
| <input type="checkbox"/> Bachelor's Degree | <input type="checkbox"/> GED | <input type="checkbox"/> HSED | <input type="checkbox"/> High School Diploma |
| <input type="checkbox"/> More than bachelor's degree | <input type="checkbox"/> Some College | <input type="checkbox"/> No Credential | <input type="checkbox"/> Short Term Diploma |

High School Name: _____ City, State: _____

Graduation Date (mm/yy): _____ OR GED/HSED Completion Date: _____

Identity Information

Madison College appreciates your cooperation in completing the following information, which is necessary to meet State and Federal reporting requirements and is in compliance with the Family Education Rights & Privacy Act of 1974 (Buckley Amendment). These items remain confidential. Madison College and the Wisconsin Technical College System use the information for statistical reporting in an effort to better serve our educational community. Accurate data is needed to meet State and Federal reporting requirements and allows Madison College to obtain state and federal funding.

Gender: Male Female Prefer not to disclose

Are you Hispanic or Latino? Yes No

Select all ethnicities you identify with:

- | | | | |
|--|--------------------------------|---|---|
| <input type="checkbox"/> American Indian/Alaska Native | <input type="checkbox"/> Asian | <input type="checkbox"/> Black/African American | <input type="checkbox"/> Cambodian |
| <input type="checkbox"/> Hispanic/Latino | <input type="checkbox"/> Hmong | <input type="checkbox"/> Laotian | <input type="checkbox"/> Pacific Islander |
| <input type="checkbox"/> Vietnamese | <input type="checkbox"/> White | <input type="checkbox"/> Other | <input type="checkbox"/> Prefer not to answer |

Student Certification

I certify this information is true and complete to the best of my knowledge. By signing and submitting this form, I acknowledge that I am establishing an account with Madison College.

Signature: _____ Date: _____

Privacy Information

Disclosing Your Social Security Number: The Wisconsin Technical College System may request and use your social security number for record keeping and statistical purposes related to auditing, enforcing and evaluating Federally supported education programs (Federal law 20 U.S. C. § 1232g (1998)). You are required to provide your social security number if you are, or will be, applying for financial aid. If you will not be applying for financial aid, then providing your social security number is optional. However, there may be a delay associated with processing your application while an alternate number is assigned.

Privacy Statement: The Wisconsin Technical College System is committed to respecting and maintaining the privacy of all users. Madison College does not disclose, give, sell or transfer any personal information about our students to third parties except as required by law and in compliance with the Family Education Rights & Privacy Act of 1974 (Buckley Amendment).

Administrative Use – Verify ID and mark type.

The following require ID only (no supporting documentation):

- | | | | |
|--|---|---|--|
| <input type="checkbox"/> Drivers License | <input type="checkbox"/> State-Issued ID | <input type="checkbox"/> U.S. Military ID | <input type="checkbox"/> Native American Tribal ID |
| <input type="checkbox"/> U.S. Passport | <input type="checkbox"/> Foreign Government-Issued Passport | | <input type="checkbox"/> Permanent Resident Card |

The following require ID **and** supporting documentation. Supporting documentation can include:

- real estate tax bill or receipt
- residential lease effective for previous year
- utility bill or statement
- employment paycheck stub
- check or other document issues by a government agency or office
- bank/financial institution account statement.

- Employer ID (excluding business card) High School, University or College ID

Regional & Metro Campus Staff – Date stamp at intake. After processing, scan and email to intake@madisoncollege.edu.

Staff Name: _____ Staff Title: _____ Date Processed: _____ Student ID: _____