

# Online Career Planning Workshop

## Participant Worksheet

### Part 1 – Career Planning Process

My Interests

My Top Skills

My Top Values

Additional Notes or Reflections

### Part 2 – Career Locker

#### Module 1 – Creating your account

Career Locker URL: <http://careerlocker.wisc.edu>

My Username:

My Password:

#### Module 2 and 3 – Assessments and Occupations

1. My RAISEC/Holland Code:
2. My 2 Career Clusters:
3. My 2 Occupations to Consider:

*\*You can save a detailed account of your CareerLocker exploration (assessments, occupations, etc.) in your individual ePortfolio. You can also share your ePortfolio with someone else.*

# My Action Plan

Identify and check off 2-4 short term career planning goals or tasks you hope to accomplish in the next few weeks.

**I'm still not sure about my career goals or what program to pursue.**

- Complete additional assessments in CareerLocker.
- Make an appointment with a Career Counselor to discuss your career interests and identify program options. Call (608) 246 – 6076 to schedule an appointment.
- Attend a career exploration walk-in session to obtain information and resources for career planning. Walk-in assistance is available on most Tuesdays and Wednesdays from 10:30 a.m. - 1:30 p.m. at the Truax campus, in room D1624.

**I know which program I'm interested in, but I need information on the admission requirements, curriculum, and career outcomes,** attend an "Academic Information Session". You may access more information and register at:

<https://madisoncollege.edu/academic-information-session>

I know which program I want to pursue, but I'm not sure what classes to take.

- Newly admitted students - Register for an A&R Session. Registration instructions located at <http://madisoncollege.edu/advising-registration>.
- Current students - Schedule an appointment with an academic advisor to plan your coursework. Call (608) 246-6076 to schedule an appointment.

**Other goals:**

Thank you for completing the Online Career Planning Workshop!

If you have questions regarding CareerLocker or need additional career assistance, please contact the Student Development Center at (608) 246-6076 or (800) 322-6282. We encourage you to follow-up with an advisor or counselor if you'd like to further discuss your career planning.

*Madison Area Technical College provides equal opportunity in education and employment.  
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