

## AQIP Analysis Team - Common Themes

Revised 042307

#	Proposal	Theme
14	The college dedicates itself to the goal of increasing enrollment by making courses and programs more easily accessible to our students and potential students.	Alternative Deliveries
19	Hiring additional support staff for flexible alternative deliveries.	Alternative Deliveries
41	To expand access by completing a comprehensive plan that examines improved utilization of existing facilities, alternative delivery strategies, remodeling facilities, and new construction as viable options for serving more students.	Alternative Deliveries
52	Development/adaptation of operational processes at all levels to support growth in flexible learning opportunities including, ITV, fastrack, online, etc.	Alternative Deliveries
69	That the college create more flexible course offerings (summer, weekend, nights, online, etc) that reflect consistent collaboration such as requirement training for BB and faculty and communication between divisions (learning center) and incorporate forward thinking technology that meets the need of marketplace.	Alternative Deliveries
20	The college develops seamless communication mechanisms across all student areas by establishing a cross-functional team to evaluate and streamline current processes.	Communication
33	Improved clarity and effectiveness in communication at all levels of the college for all stakeholders.	Communication
40	That there be better communication between administrators / deans / full time, part time, faculty / PSRPs / regionals.	Communication
45	A better communication process from top decision makers to decision implementers.	Communication
64	That "source board" be created to provide guidelines for policies and procedures and who provides what service – i.e. departmental directories.	Communication
77	That we establish better systems and processes for communication and decision-making which emphasizes clarity, efficiency, transparency and timelines. All stakeholders should understand the direction, purpose, and vision of the college.	Communication
87	MATC needs a more personal, verbal, and regular exchange of information with an interdisciplinary agenda base.	Communication
88	To strengthen the line of communication.	Communication
90	Communication about program needs; master facilities plan.	Communication
3	That we establish communication and participatory democratic decision making processes that involves and considers students and staff at all levels.	Cultural
4	That college administrators take a leading role in creating a work climate that is open, supportive, and communicative, to embrace all members, students, faculty, and staff, at all campuses.	Cultural
5	Begin department level conflict resolution exercises employing non-departmental, internal ?? to rebuild trust, instill teamwork, respect ideals.	Cultural
6	Collaborative work teams where recommendations will be valued and acted upon.	Cultural
22	Formalized training for new and existing managers.	Cultural
46	A quality control process for the quality improvement process, including collaborative change impact reviews, held in a timely fashion as soon as possible after change is implemented, involving more field staff.	Cultural
59	Starting in 2007, formal collaborative re-evaluation at each unit of structures, measured by outcome levels of student centeredness.	Cultural
74	To be clear in our expectations and consistent in our follow through, while eliminate fears.	Cultural
82	A college wide initiative to examine leadership in the college especially with regard to involvement of faculty and staff as stated in the AQIP principles of high pro orgs.	Cultural
84	Honest and critical evaluation of reorganization in regards to success of students.	Cultural
32	A system of website enhancements that will include a search feature when a topic is not found on the A-Z feature.	DONE

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34	Ability to search MATC website within the MATC website – needed for staff and students. Involve staff in asking what is needed, involve users and ask them what they need.	DONE
29	Stop abuse of emergency hires. Simplification of hiring process/compress timeline; fix web application; final hiring down to centers.	Hiring
79	MATC follow a 3 part written consistent class assignment policy for PT faculty to create stability followed up by 6 hours per month paid collaborative planning meetings for part timers. Make clear curriculum requirements available to all faculty.	Hiring
86	The development of a comprehensive plan for the hiring of ethnic diverse staff (admin., faculty, support staff) to include budget, outreach, faculty involvement, benchmarking, grow our own, etc, strategies.	Hiring
91	That a study is conducted of the hiring process for part time and full time faculty. An improved process should provide more advance notice to faculty in order to prepare for teaching.	Hiring
8	Institutional leaders develop a process specifically for the development of innovative ideas.	Innovation
9	MATC provide rewards, innovation and grass-roots ideas.	Innovation
10	Innovation incubators with cross collaborative – people in the areas sharing their problems and ideas.	Innovation
35	Increasing training and cross training opportunities for all college employees.	Innovation
25	Financial planning for a referendum to address students needs for space, capital equipment, and program accessibility.	Master Plan
26	New health sciences center.	Master Plan
48	That more resources be directed towards the technical portion of the college.	Master Plan
51	Building of a free standing building for Health occupation programs – hire more instructors that will work pm shifts and fill the employer needs in the community. Offer a part-time track for health occupation students.	Master Plan
72	MATC creates a master plan study leading to the construction of a new facility that would increase our capacity, bring new IT support, and hire new staff in order to provide a wider range of courses including ESL and evening offerings.	Master Plan
73	Additional college resources to vocational technical programs growth and recruitment.	Master Plan
11	To build partnerships that leverage resources, build infrastructure to enhance MATC.	Partnerships
58	College fosters a more intensive relationship in high schools including parents and the community centers.	Partnerships
63	Develop a district-wide plan to promote MATC programs and services to K-12 through continuous collaborative efforts that engage students, parents and faculty in conversations and hands on experiences.	Partnerships
80	The college commit the financial facility and human resources to target partnership with business and industry, which will result in increased donations and industry support in occupational programs.	Partnerships
81	MATC have a better public relations, marketing and collaborative way to inform and partner with the business community and public schools about our programs.	Partnerships
12	To create employer outreach programs to increase the awareness of MATC's specialized education processes.	Quick Fix
13	Targeted marketing of our technical programs (including flexible educational opportunities) to both high school and returning adult populations.	Quick Fix
17	The college commits the financial and human resources to provide proper screening and education in English and math and knowledge of program for nursing and surgical tech programs before acceptance.	Quick Fix
27	OPT's office for part time support.	Quick Fix

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28	Increase the maximum number of hours for CPAAC instructors from 13 to 17 per weeks.	Quick Fix
30	Enhance MAAP program to address the gap between completing remedial requirements and the reality of the requirements necessary for academic success in professional programs.	Quick Fix
36	A series of sessions, centralized conversations interdepartmental; 1) communication about program needs; 2) master facilities plan.	Quick Fix
38	College name change and internal alignment to include title changes.	Quick Fix
39	Changing room numbers – renumbering the building new maps, better communication.	Quick Fix
44	For the goal of student success, all faculty are an integral part of the institution and receive daily support of training tools to do the job and channels for active participation.	Quick Fix
49	To professionally developed target marketing for programs – centralized first experience for students.	Quick Fix
50	Marketing / promoting occupational degrees with high job placement with high pay and stop focusing on how to leave this institution.	Quick Fix
54	Providing equal pay and resources for all faculty	Quick Fix
60	That PT faculty be paid percentage of full time contract based on course load.	Quick Fix
66	Additional developmental courses and services (learning center, technology)	Quick Fix
67	The college commit the financial and human resources for consistent application of curriculum outcome criteria R/T basic adult literacy prior to program placement.	Quick Fix
68	Creation of the position of student ombudsman.	Quick Fix
70	That the college create, fund, and provide the financial technological, human resources, necessary to define clarity and to the multiple academic paths offered to our students.	Quick Fix
71	That the college create, fund and develop a master plan for educating the district wide public. Advertise for personal growth for all curriculum students and life long learners.	Quick Fix
75	A redesign and redefine of MATC's face within the community, with an easier to use website and more appealing campus.	Quick Fix
76	All students will be set-up and oriented to the student portal Inside MATC at the time of placement testing. Student email address will be main method of communication from the college to students.	Quick Fix
78	Increased marketing toward non-traditional students.	Quick Fix
85	Year round flex time for PSRP and Admin.	Quick Fix
89	Center for employment services with a focus on collaboration with employers and faculty to ultimately serve the students and alumni.	Quick Fix
1	That MATC fund an expanded writing center facility and staff.	Student Services
2	Free mandatory college life skills course that is offered at the start of every program/course that must be passed before they enter program – must develop a remedial academic plan if not successful with the support of mentors, advisors, PSRP, faculty, counselors.	Student Services
15	Implementing and enhancing MAAPing across the district to include more remedial courses, better prepared high school students, career development and connecting students to faculty and staff through advising.	Student Services
16	Creation of a high quality learning center that brings together many individualized activities into a centralized location.	Student Services
18	MATC support and fund outreach programs and services at all campuses including all technology needs and classroom space.	Student Services
21	Improving the scheduling and course offering process to make effective and appropriate use of all available classrooms, furniture, and technology.	Student Services

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24	That every student must complete financial aid form if eligible (unless they consciously opt out). Also, all students must go into a program to take classes (could be a non-decided program).	Student Services
31	Every student – remedial complex, special or program be recognized as a “bonafide” student of MATC with all the benefits and services MATC offers.	Student Services
42	Equal access to all MATC services and processes for non-credit students (testing; assessment; registration / enrollment; orientation; advising; one card).	Student Services
43	Departments establish class size limits for each course as appropriate to the needs of students.	Student Services
47	MATC implement a coaching/mentoring program where students (starting with A&S) are paired with an MATC employee to successfully negotiate their first year.	Student Services
53	Build support for students that develop their essential skills in reading, writing, math and technology.	Student Services
55	All full-time students are assigned to meet with a personal academic advisor during their first semester and ongoing as needed.	Student Services
56	Enhanced and broaden MAAP and advisement based on results and better use of student / MATC resources.	Student Services
57	To redefine and enhance the definitions of student and success to be more inclusive and better reflect students in the context of their community.	Student Services
61	Elimination of sports: need for space; quite a few classrooms could be in the space; academics need to be emphasized in a global, employment environment.	Student Services
65	A district answer center where personal experts provide right touch, just in time, support to users.	Student Services
7	Add 'faculty' to one card ID.	Technology
23	Budget for 1000 laptops student rental cost / deposit / hourly fee / no grade if laptop is not returned.	Technology
37	We propose going to a server thin-client that allows education to take place in the college; more computer support to instruction where it is needed.	Technology
62	The college develop a comprehensive IT vision that will achieve the college CI goals by defining the skills and competencies necessary to become a world-class benchmarkable institute within 5 years.	Technology
83	Formation of a workgroup consisting of faculty and staff to develop continuous quality improvement in technology policy.	Technology