



MADISON COLLEGE FINANCIAL AID

Eligibility Denied - Appeal Form

Madison College's Financial Aid Office has reviewed the information you have submitted to determine your continued eligibility. Based on this information, you are not eligible for Federal student aid. You must submit an appeal form if you would like to request that this information be evaluated again if circumstances outside your control impacted your attendance and/or successful completion of classes at the institutions listed in your student email.

INSTRUCTIONS - To request Reinstatement by Appeal you must: 1. complete each section of this form; 2. submit supporting documentation regarding your reason for appeal; AND 3. repeat steps 1 and 2 for each institution listed in your student email.

STUDENT INFORMATION

Last Name _____ First Name _____ Student ID _____
 Institution _____

REASON FOR APPEAL

- Illness of student or immediate family member. [Medical Documentation Form](#) is required.
- Death in immediate family. Death certificate or obituary is required.
- Disaster (e.g., fire, flood, tornado). Insurance claims or third party documentation is required.
- Military activation or deployment. Copy of orders or call to duty is required.
- Employer-required work schedule changes. [Employer Required Schedule Changes Form](#) is required.
- Other - third party documentation is required.

SELF EVALUATION

Past	Present	Issues
<input type="checkbox"/>	<input type="checkbox"/>	Too many courses
<input type="checkbox"/>	<input type="checkbox"/>	Illness in family
<input type="checkbox"/>	<input type="checkbox"/>	Death in family
<input type="checkbox"/>	<input type="checkbox"/>	Illness of self
<input type="checkbox"/>	<input type="checkbox"/>	Employer required schedule changes

Work Load Per Week:

- 40 + Hours 20-30 Hours 10 Hours or Less
- 30-40 Hours 10-20 Hours Not Working

Academic Load:

- Full Time (12+ credits) Half Time (6-8 credits)
- Three Quarters (9-11 credits) Less Than Half (1-5 credits)

Financial aid can only pay for classes that fulfill outstanding requirements for graduation in your current program of study.

BRIEF EXPLANATION *(Attach a separate, typed, and signed document if space is not sufficient.)*

Provide an explanation of the circumstances surrounding your financial aid suspension.

Provide an explanation of how the situation has changed and how you are now able to return to school and be successful.

SIGNATURE

By signing, I agree that the information provided above and any attachments are true and accurate. I take full responsibility to pay for all education-related expenses, and am prepared to pay from my own resources pending the outcome of this appeal. I am aware that additional steps may be required upon review of my appeal.

Student Signature _____ Date _____

Electronic signatures are not accepted.

SUBMISSION INSTRUCTIONS

Please sign and submit your completed form in **one** of the following ways:

- Email: financialaid@madisoncollege.edu
- Mail: Madison College Financial Aid, 1701 Wright Street, Madison, WI 53704
- Fax: (608) 243-4245
- In Person: At the Truax Enrollment Center or at any Regional or Metro campus