



















ID		Task Name	Duration	Predeces	Resource Names	S
1		<b>1. Planning</b>	<b>23.72 days</b>			S
2		<b>1.1 - Write Charter</b>	<b>2.21 days</b>			
3		1.1.1 - Define Scope/Requirements/Risks	14 hrs		Annette Koenig	
4		1.1.2 - Identify Roles	2 hrs	3	Annette Koenig	
5		<b>1.2 - Get Charter Approved</b>	<b>1.1 days</b>			
6		1.2.1 - Define who approves	4 hrs	4	Rachel Rasmussen	
7		1.2.2 - Get signatures on Charter	4 hrs	6	Rachel Rasmussen	
8		<b>1.3 - Distribute final signed charter</b>	<b>0.55 days</b>			
9		1.3.1 - Attend Technology Oversight Committee Meeting	4 hrs		Rachel Rasmussen	
10		1.3.2 - Attend Web Advisory Committee Meeting	4 hrs		Rachel Rasmussen	
11		<b>1.4 - Develop Communication Plan</b>	<b>1.66 days</b>			
12		1.4.1 - Write out Communication Plan for project	8 hrs	7	Annette Koenig	
13		1.4.2 - Distribute Communication Plan for project	4 hrs	12	Annette Koenig	
14		<b>1.5 - Develop Final Project Schedule and Timelines</b>	<b>2.48 days</b>			
15		1.5.1 - Develop MS Project Timeline	14 hrs	13	Annette Koenig	
16		1.5.2 - Distribute project plan	4 hrs	15	Annette Koenig	
17		<b>1.6 - Kickoff Meeting</b>	<b>0.28 days</b>			
18		1.6.1 - Schedule and hold kickoff meeting	2 hrs	16	Rachel Rasmussen	
19		<b>1.7 - Write Test Plan</b>	<b>1.1 days</b>			
20		1.7.1 - Write test plan for project	8 hrs		Annette Koenig	
21		<b>1.8 - Determine Content</b>	<b>8.83 days</b>			
22		1.8.1 - Initial Content Review of current site (content inventory)	8 hrs	18	Rachel Rasmussen	
23		1.8.2 - Determine Content Separation	16 hrs	22	Rachel Rasmussen	
24		1.8.3 - Determine Dyanmic areas to be recoded/rebuilt	40 hrs	20	Annette Koenig	
25		<b>1.9 - Define Content Workflow Process</b>	<b>0.28 days</b>			
26		1.9.1 - Determine Future Web Authors for new system	2 hrs	23	Rachel Rasmussen	
27		<b>2. Execution/Control (Building CMS)</b>	<b>94.34 days</b>			
28		<b>2.1 - Install CMS on 3rd party server</b>	<b>0.83 days</b>			
29		2.1.1 - Configure files for server	2 hrs		Chad Draheim	
30		2.1.2 - Prepare CMS	4 hrs	29	Chad Draheim	
31		<b>2.2 - Site Design (look/feel)</b>	<b>27.86 days</b>			
32		2.1 - Prepare new site design mockups (multilayered) - non-coded	12 hrs	26	Rachel Rasmussen	

Project: Web Content Management Sy Date: Tue 2/5/08	Task		Milestone		External Tasks	
	Split		Summary		External Milestone	
	Progress		Project Summary		Deadline	

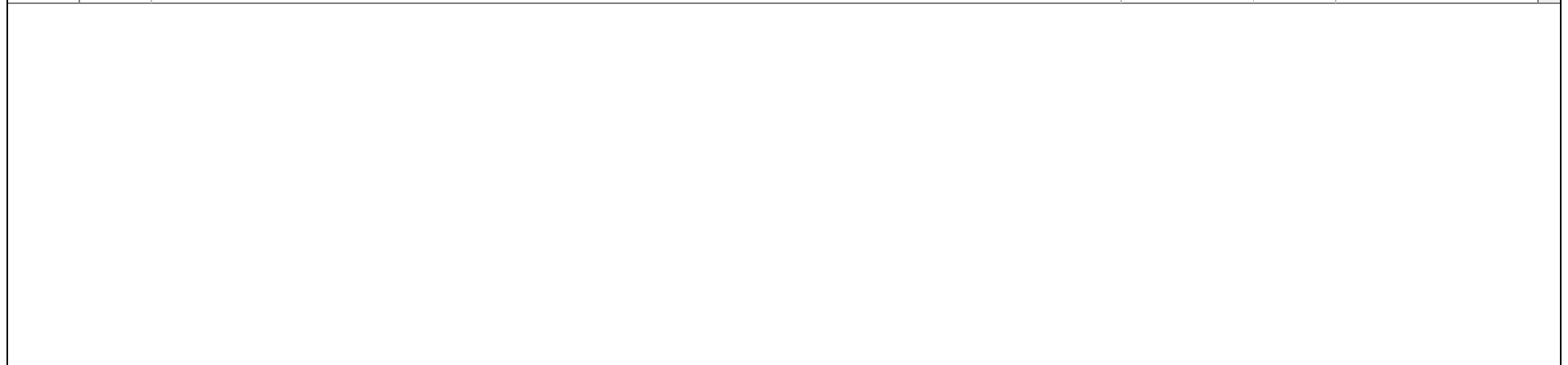
ID	Task Name	Duration	Predeces	Resource Names	S
33	2.2 - Design Reviews - test for usability	4 hrs	32	Rachel Rasmussen	S
34	2.3 - Revise Designs	10 hrs	33	Rachel Rasmussen	
35	2.3 - Get approvals on non-coded mockups	4 hrs	34	Rachel Rasmussen	
36	2.4 - Design Navigation Architechure	15 hrs	35	Rachel Rasmussen	
37	2.5 - Get mockups into html/css/php code (working proof concept)	60 hrs	36	Chad Draheim	
38	2.6 - Get coded mockups approved	4 hrs	37	Rachel Rasmussen	
39	2.7 - Get final approvals of new site design	5 hrs	38	Rachel Rasmussen	
40	2.8 - Usability tests on final designs	8 hrs	39	Annette Koenig	
41	2.9 - Complete all (HTML/CSS/PHP) Templates for site - approx total of 8 weeks for Chad's programming time	80 hrs	40	Chad Draheim	
42	<b>2.3 - Code Dynamic Content that replaces current ASP Pages</b>	<b>42.76 days</b>			
43	2.3.1 - Recode Course/Program pages and create admin area	300 hrs	41	Chad Draheim	
44	2.3.2 - Test dynamic pages	10 hrs	43	Chad Draheim	
45	<b>2.5 - Enhance Search Engine</b>	<b>12.41 days</b>			
46	2.5.1 - Create code for enhanced search feature	80 hrs	44	Chad Draheim	
47	2.5.2 - Test search engine enhancements	10 hrs	46	Annette Koenig	
48	<b>2.6 - Create Documentation</b>	<b>7.17 days</b>			
49	2.6.1 - Create web standards for new system	8 hrs	39	Rachel Rasmussen	
50	2.6.2 - Create Online area for Web documentation	4 hrs	49	Annette Koenig	
51	2.6.3 - Document Code	20 hrs	50	Chad Draheim	
52	2.6.4 - create business process for future training & authoring	20 hrs	51	Rachel Rasmussen	
53	<b>2.7 - Moving Content into new CMS</b>	<b>17.93 days</b>			
54	2.7.1 - 2nd Review content of old site	20 hrs	52	Rachel Rasmussen	
55	2.7.2 - 2nd review of content separation	20 hrs	54	Rachel Rasmussen	
56	2.7.3 - Remove content from old site and fix navigation architecture	40 hrs	55	Rachel Rasmussen	
57	2.7.4 - Move Content into new CMS	50 hrs	56	Rachel Rasmussen	
58	<b>3. Testing</b>	<b>27.59 days</b>			
59	3.1 - Review Test Plan - Determine that test plan is still valid	10 hrs	50	Annette Koenig	
60	3.2 - Determine user groups for usability testing (faculty and student and other)	2 hrs	57	Rachel Rasmussen	
61	3.3 - Conduct Usability Tests	8 hrs	60	Rachel Rasmussen	
62	3.4 - Rework from final usability testing	20 hrs	61	Chad Draheim	
63	<b>4. Delivery</b>	<b>35.03 days</b>			
64	<b>4.1 - PR for Launch</b>	<b>1.38 days</b>			









Project: Web Content Management Sy Date: Tue 2/5/08	Task		Milestone		External Tasks	
	Split		Summary		External Milestone	
	Progress		Project Summary		Deadline	

ID	Task Name	Duration	Predeces	Resource Names	S
65	4.1.1 - Determine PR for Launch	10 hrs	61	Rachel Rasmussen	S
66	<b>4.2 - System Switch Over - Live</b>	<b>29.93 days</b>			
67	4.2.1 - Schedule down time	2 hrs	59	Annette Koenig	
68	4.2.2 - Send out communication for down time	2 hrs	62	Annette Koenig	
69	4.2.3 - Get DNS switched over to new server/site	1 hr	68	James Russell	
70	4.2.4 - Final Switch to new site	8 hrs	69	Chad Draheim	
71	4.2.5 - Check and fix all broken links with site move	16 hrs	70	Annette Koenig	
72	<b>4.3 - Training</b>	<b>5.1 days</b>			
73	4.3.1 - Create Training Documentation	16 hrs	71	Annette Koenig	
74	4.3.2 - Document CMS business/management process	8 hrs	73	Rachel Rasmussen	
75	4.3.3 - Verify Web Standards document	5 hrs	74	Rachel Rasmussen	
76	4.3.4 - Admin Area Training	8 hrs	75	Rachel Rasmussen	
77	<b>5. Closeout of Project</b>	<b>0.55 days</b>			
78	<b>5.1 - Write Project Closeout document</b>	2 hrs	76	Annette Koenig	
79	<b>5.2 - Post Implementation Meeting</b>	2 hrs	78	Annette Koenig	
80					
81	<b>PHASE II - ACADEMIC DEPARTMENT WEBSITES</b>	<b>79.17 days</b>			
82	<b>6. Planning</b>	<b>5.24 days</b>			
83	6.1 - Determine/Review Final Project Schedule and Timelines	8 hrs			
84	6.2 - Identify existing Academic Department Websites	4 hrs	83		
85	6.3 - Communicate to existing department site authors/administrators of change to come	8 hrs	84		
86	6.4 - Write Test Plan for academic websites	8 hrs	85		
87	6.5 - Define/review content workflow process	10 hrs	86		
88	<b>7. Execution/Control of Academic Websites</b>	<b>62.76 days</b>			
89	7.1 - Configure websites for each existing department website	20 hrs	87		
90	7.2 - Review existing content with current author/administrator of site	70 hrs	89		
91	7.2 - Prepare new site design mockups (multilayered) - non-coded	40 hrs	90		
92	7.3 - Review Designs	10 hrs	91		
93	7.4 - Revise Designs	20 hrs	92		
94	7.5 - Get final approvals on non-coded mockups	10 hrs	93		
95	7.6 - Create HTML/CSS/PHP Code for mockups (working proof concept)	60 hrs	94		
96	7.7 - Get coded mockups approved	10 hrs	95		

Project: Web Content Management Sy Date: Tue 2/5/08	Task		Milestone		External Tasks	
	Split		Summary		External Milestone	
	Progress		Project Summary		Deadline	

ID	Task Name	Duration	Predecessors	Resource Names	S
97	7.8 - Get final approvals of new coded site design	5 hrs	96		S
98	7.9 - Usability test on final designs	10 hrs	97		S
99	7.10 - Complete all (HTML/CSS/PHP) Templates for site	80 hrs	98		S
100	7.11 - Move content into new site	100 hrs	99		S
101	7.12 - Create/Review documentation for Admin System	20 hrs	100		S
102	<b>8. Testing</b>	<b>4.41 days</b>			S
103	8.1 - Review Test Plan	8 hrs	101		S
104	8.2 - Determine User Groups for usability testing (faculty, students, etc)	4 hrs	103		S
105	8.3 - Conduct usability tests	10 hrs	104		S
106	8.4 - rework from final usability results	10 hrs	105		S
107	<b>9. Delivery</b>	<b>3.31 days</b>			S
108	9.1- Schedule Down Time	4 hrs	106		S
109	9.2 - Switch over sites to new URL	10 hrs	108		S
110	9.3 - Check for broken links to new site	10 hrs	109		S
111	<b>10. Testing</b>	<b>2.62 days</b>			S
112	10.1 - Create Training Documentation	15 hrs	110		S
113	10.2 - Admin Area Training	4 hrs	112		S
114	<b>11. Closout of Academic Site Phase</b>	<b>0.83 days</b>			S
115	11.1 - Write Project Closeout Document	4 hrs	113		S
116	11.2 - Post Implementation Meeting	2 hrs	115		S



Project: Web Content Management Sy Date: Tue 2/5/08	Task		Milestone		External Tasks	
	Split		Summary		External Milestone	
	Progress		Project Summary		Deadline	